

PROTEA HEIGHTS ACADEMY

PROTEAHOOGTE AKADEMIE

CLASS ALLOCATION POLICY



POLICY REGISTER DETAILS

TITLE OF POLICY	Class Allocation Policy
COMPILED BY	A Coetzer
POLICY NUMBER	14
DATE APPROVED BY SGB	22 February 2022
EFFECTIVE DATE	1 March 2022
EXPIRY DATE	This Policy remains in force until amended or replaced <u>and</u> approved by the SGB
REVIEW DATE	1 January 2025
AMENDMENT HISTORY	

Contents

1. INTRODUCTION	3
2. ALLOCATIONS	3
3. REQUESTS.....	3
4. ANNOUNCEMENT OF CLASSES	4
5. APPROVAL AND ADOPTION	4

1. INTRODUCTION

Class allocation is an educational action which requires an enormous amount of time and discussion. Educators will act in the best interest of the learner and the group as a whole. PHA strives to divide all classes equally.

2. ALLOCATIONS

The following factors are considered when learners are allocated to a class:

Language:

Learners in Grade 8 and Grade 9 are first divided into the Language of Learning and Teaching (LoLT).

Learners are divided according to their subject choice in Grade 10 to Grade 12, except for Life Orientation and Mathematics, where they will first be divided by the LoLT.

Academics:

Learners are divided equally according to academic ability in Grade 8 and Grade 9. This means an equal division of learners with different academic abilities in each class.

Learners are placed in similar academic groupings if there is more than one class in a subject in Grade 10 to Grade 12. This assist with the teaching of the subject at the correct cognitive level and ability level of the learner.

Social & Behaviour:

The number of boys versus the number of girls should be equitable wherever possible.

Behaviour: We consider learners who should not be placed together for various reasons.

Classes in Grade 8 and Grade 9 should not be identical to previous years in order to bring out the full potential in every learner.

The Principal and School Management Team (SMT) choose the register teacher and the subject teachers.

3. REQUESTS

Since class allocation are done as mentioned at number 2, parents' requests for placement with a specific educator cannot be permitted. Please respect the process and the educators' judgement.

4. ANNOUNCEMENT OF CLASSES

Allocations are concluded at the end of the academic year. Classes are announced on the first day of the new school year. Classes will be published on the Intouch portal and displayed in various areas in the building.

5. APPROVAL AND ADOPTION

This Class allocation policy was approved and adopted by the Protea Heights Academy

Governing Body on 22/02/2022 (date).

SIGNED:

CHAIRPERSON:



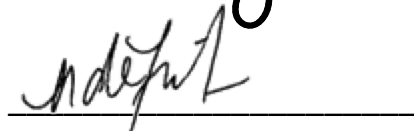
DATE: 22 February 2022

PRINCIPAL:



DATE: 22 February 2022

SECRETARY:



DATE: 22 February 2022